

Date: May 24, 2024

To,
The Manager
Listing Department
BSE Limited,
Phiroze JeeJeeBhoy Towers,
Dalal Street, Mumbai – 400001 (E)
Maharashtra, India

Scrip code: 543426

To,
The Manager
Listing Department
National Stock Exchange of India
Ltd,
Exchange Plaza, 5th Floor, Plot No.
C/1, G Block, Bandra Kurla Complex,
Bandra (East),
Mumbai – 400051

Symbol: METROBRAND

<u>Subject: Compliance under Regulation 24A the SEBI (Listing Obligations and Disclosure Requirements)</u> Regulations, 2015 ("Listing Regulations")

Dear Sir/Madam,

Please find enclosed herewith the Annual Secretarial Compliance Report of the Company for the Financial Year ended as on March 31, 2024 in the prescribed format, issued by Mr. A. Sekar, Practicing Company Secretary (COP No. 2450), as per Regulation 24A of the Listing Regulations.

We request you to take the above information on record.

For and on behalf of Metro Brands Limited,

Deepa Sood

**Company Secretary & Compliance Officer** 

Membership No: 16019

**Encl: As above** 

Tel: +91 22 6656 0444

Email: info@metrobrands.com Website: www.metrobrands.com CIN: L19200MH1977PLC019449 ISO 9001: 2015 Company

## A. SEKAR

B.COM, FCMA, ACS, LLB (GEN)
COMPANY SECRETARY

B 305, Sai Jyote, Lalubhai Park West, VILE PARLE WEST, MUMBAI 400 056

HELLO: 98202-29134

EMAIL: a.sekar.cs@gmail.com

Date: 22<sup>nd</sup> May 2024

The Board of Directors
Metro Brands Limited
401, Zillion, 4<sup>th</sup> Floor,
LBS Marg & CST Road Junction,
Mumbai – 400 070

Dear Sirs.

SUB: Annual Secretarial Compliance Report of Metro Brands Limited for the financial year ended March 31, 2024

I have conducted the review of the compliance of the applicable statutory provisions and the adherence to good corporate practices by Metro Brands Limited (hereinafter referred as 'the listed entity'), having its Registered Office at 401, Zillion, 4<sup>th</sup> Floor, LBS Marg & CST Road Junction, Mumbai 400070. My Secretarial Review was conducted in a manner that provided me with a reasonable basis for evaluating the corporate conducts/statutory compliances and expressing my opinion thereon.

Based on my verification of the listed entity's books, papers, minutes books, forms and returns filed and other records maintained by the listed entity and also the information provided by the listed entity, its officers, agents and authorized representatives during the conduct of Secretarial Review, I hereby report that in my opinion, the listed entity has, during the review period covering the financial year ended on March 31, 2024, complied with the statutory provisions listed hereunder and also that the listed entity has proper Board processes and compliance mechanism in place to the extent, in the manner and subject to the reporting made hereinafter:

## I have examined:

- (a) all the documents and records made available to me, and explanation provided by the listed entity;
- (b) the filings/ submissions made by the listed entity to the stock exchanges;
- (c) website of the listed entity;
- (d) any other document/ filing, as may be relevant, which has been relied upon to make this certification:

for the financial year ended March 31, 2024 ("Review Period") in respect of compliance with the provisions of:

- (a) the Securities and Exchange Board of India Act, 1992 and the regulations, circulars, guidelines issued thereunder; and
- (b) the Securities Contracts (Regulation) Act, 1956, rules made thereunder and the regulations, circulars, guidelines issued thereunder by the Securities and Exchange Board of India ("SEBI");

The specific Regulations, whose provisions and the circulars/ guidelines issued thereunder, have been examined, include:-

- (a) Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;
- (b) Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018;
- (c) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
- (d) Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018; Not applicable as there was no buy-back of securities during the financial year
- (e) Securities and Exchange Board of India (Share Based Employee Benefits and Sweat Equity) Regulations, 2021;
- (f) Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008; Not applicable as there are no debt securities issued and currently listed by the listed entity
- (g) Securities and Exchange Board of India (Issue and Listing of Non-Convertible and Redeemable Preference Shares) Regulations,2013; Not Applicable as there are no NCRPS issued and listed currently by the listed entity
- (h) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;

as amended and circulars/ guidelines issued thereunder (collectively referred to as "SEBI Regulations");

AND based on the above examination, I hereby report that, during the Review Period the compliance status of the listed entity is appended as below:

Sr. No.	Particulars	Compliance Status (Yes/No/NA)	Observations / Remarks by PCS*
1.	Secretarial Standards:		
	The compliances of the listed entity are in accordance with the applicable Secretarial Standards (SS) issued by the Institute of Company Secretaries India, as notified by the Central Government under section 118(10) of the Companies Act, 2013 and mandatorily applicable.	Yes	The listed entity is compliant with the applicable SS.
2.	Adoption and timely updation of the Policies:		
	All applicable policies under SEBI Regulations are adopted with the approval of Board of Directors of the listed entities	Yes	All applicable policies have been adopted.
	All the policies are in conformity with SEBI Regulations and have been reviewed & updated on time, as per the regulations/circulars/guidelines issued by SEBI	Yes	All the policies are in conformity and are being updated in a timely manner.
3.	Maintenance and disclosures on Website:  • The Listed entity is maintaining a functional website	Yes	
	• Timely dissemination of the documents/ information under a separate section on the website	Yes	
	Web-links provided in annual corporate governance reports under Regulation 27(2) are accurate and specific which re- directs to the relevant document(s)/section of the website	Yes	Weblinks have been provided wherever applicable.

Sr. No.	Particulars	Compliance Status (Yes/No/NA)	Observations/ Remarks by PCS*
4.	Disqualification of Director:  None of the Director(s) of the Company is/ are disqualified under Section 164 of Companies Act, 2013 as confirmed by the listed entity.	Yes	None of the Directors of the listed entity are disqualified.
5.	Details related to subsidiaries of listed entities have been examined w.r.t.:  (a) Identification of material subsidiary companies  (b) Disclosure requirement of material as well as other subsidiaries	Yes Yes	There are no material subsidiaries.
6.	Preservation of Documents:  The listed entity is preserving and maintaining records as prescribed under SEBI Regulations and disposal of records as per Policy of Preservation of Documents and Archival policy prescribed under SEBI LODR Regulations, 2015.	Yes	
7.	Performance Evaluation:  The listed entity has conducted performance evaluation of the Board, Independent Directors and the Committees at the start of every financial year/during the financial year as prescribed in SEBI Regulations.	Yes	The performance evaluation has been conducted during the financial year.
8.	Related Party Transactions:  (a) The listed entity has obtained prior approval of Audit Committee for all related party transactions; or  (b) The listed entity has provided detailed reasons along with confirmation whether the transactions were subsequently approved/ratified/rejected by the Audit Committee, in case no prior approval has been obtained.	Yes N.A.	All related party transactions have been prior approved by the Audit Committee.
9.	Disclosure of events or information: The listed entity has provided all the required disclosure(s) under Regulation 30 along with Schedule III of SEBI LODR Regulations, 2015 within the time limits prescribed thereunder.	Yes	

Sr. No.	Particulars	Compliance Status (Yes/No/NA)	Observations/ Remarks by PCS*
10.	Prohibition of Insider Trading:  The listed entity is in compliance with Regulation 3(5) & 3(6) SEBI (Prohibition of Insider Trading) Regulations, 2015.	1 05	The listed entity is in compliance of the requirement of maintenance of Structured Digital Database.
11.	Actions taken by SEBI or Stock Exchange(s), if any:  No action(s) has been taken against the listed entity/ its Promoters/ Directors/ Subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under SEBI Regulations and circulars/ guidelines issued thereunder except as provided under separate paragraph herein (**).	NA	No action has been taken against the listed entity or its Promoters/Directors / Subsidiaries during the financial year under review.
12.	Additional Non-compliances, if any:  No additional non-compliance observed for any SEBI regulation/circular/guidance note etc.	NA	No such instance has been noticed.

(a) The listed entity has complied with the provisions of the above Regulations and circulars/ guidelines issued thereunder, except in respect of matters specified below:-

Sr. No.	Compliance Requirement (Regulations/ circulars/ guidelines including specific clause)	Regulation/ Circular No.	Deviations	Action Taken by	Type of	Details of Violation	Fine Amount	Observations/ Remarks of the Practicing Company Secretary	Management Response	Remarks
					Advisory/ Clarification/ Fine /Show Cause Notice/ Warning, etc.					
					NIL					

(b) The listed entity has taken the following actions to comply with the observations made in previous reports:

Advisory/ Clarification/ Fine	Sr. No.	Compliance Requirement (Regulations/ circulars/ guidelines including specific clause)	Regulation/ Circular No.	Deviations	Action Taken by	Type of	Details of Violation	Fine Amount	Observations/ Remarks of the Practicing Company Secretary	Management Response	Remarks
Notice/ Warning, etc.  NIL						Clarification/ Fine /Show Cause Notice/ Warning, etc.					

We further report that there was no event of resignation of statutory auditor of the listed entity during the review period. The reporting under clause 6(A) and 6(B) of the SEBI Circular No. CIR/CFD/CMD1/114/2019 dated October 18, 2019 issued by SEBI on "Resignation of statutory auditors from listed entities and their material subsidiaries" is not applicable on the listed entity during the Review Period.

## **Assumptions & Limitation of Scope and Review:**

- 1. Compliance of the applicable laws and ensuring the authenticity of documents and information furnished, are the responsibilities of the management of the listed entity.
- 2. Our responsibility is to certify based upon our examination of relevant documents and information. This is neither an audit nor an expression of opinion.
- 3. We have not verified the correctness and appropriateness of financial records and books of accounts of the listed entity.
- 4. This Report is solely for the intended purpose of compliance in terms of Regulation 24A (2) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and is neither an assurance as to the future viability of the listed entity nor of the efficacy or effectiveness with which the management has conducted the affairs of the listed entity.

Digitally signed by ANANTHANARAYAN SEKAR Date: 2024.05.22 19:53:02 +05'30'

A SEKAR Company Secretary ACS 8649 CP 2450

Place: Mumbai

UDIN: A008649F000407621